

London City Airport

Job Description

Job: Senior Business Intelligence Analyst

Department: Information Technology

Reporting to: Head of Architecture and Strategy

Location: London City Airport

Grade: B

Date: May 2016

Main purpose of job

As a Business Intelligence (BI) Analyst, you will be expected to contribute to the development of the business through accurate and effective QlikView and QlikSense performance reports.

Working as part of BI team you will have strong analytical, report development and data processing skills.

The core objective for this position will be delivering on the BI strategy. This role will focus on dashboard and KPI reporting.

The BI developer will be responsible for the technical design, construction, delivery and support for all areas surrounding the airports business intelligence solution. You will be a key contributor to the data warehouse and business intelligence strategy.

Lead employees using a performance management and development process that provides coaching, mentoring, and developing staff, including overseeing training and providing career development planning and opportunities.

Key Skills:

- Extensive experience in end-to-end implementation of Business Intelligence (BI) projects, especially in scorecards, reports & dashboards developments
- Strong knowledge on QlikView server architecture and building QVD, QVW and applying business rules and data validations
- Strong understanding of QlikSense
- Advanced analytical, reporting and data processing skills
- Proven experience of working on large BI projects, engaging with a variety of stakeholders
- Strong communication and presentation skills
- Experience in sourcing data from disparate systems with a good

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- understanding of their Data Models and ETL procedures
- Strong knowledge of SQL and databases
- Must possess good concepts in Business Intelligence and Data warehousing
- Experience within aviation is desirable

Outputs:

- Responsible for ensuring accurate data is captured and stored in the appropriate place
- Deliver a responsive environment and relevant tools to protect users from the complexity of underlying data and provide a single version of truth

Key Responsibilities:

- Responsibility for the recruitment, management, training, development and welfare of Junior Business Intelligence Analyst / CrowdVision analyst roles.
- Develop accurate performance reports and dashboards; typically using QlikSense, QlikView and Business Objects
- Be the first point of contact for QlikView queries and take the lead in the development or amendments of reporting dashboards
- Provide support to other analysts including on the job coaching and assessing training needs
- Sharing your knowledge with business users through training courses, blogs and one to one sessions
- Ensure the integrity of data contained within the QlikView models
- Deliver agreed performance reports to agreed timescales
- Add value to the BI team by providing trend analysis alongside suggesting future developments
- Continual improvement of the BI front end to support changing business needs
- Ensure efficient, effective, and metric driven data visualisation and information delivery
- Work directly with Information Technology on technical development and platform management
- Develops and implements the strategy for the delivery of information / insight in a form which is simple for users and encourages 'self service'

Performance Measures:

Business Intelligence

- QlikSense / QlikView is embedded into the business and being used daily across all departments
- Training is delivered regularly to existing and new employees
- Reoccurring governance meetings with senior management for project prioritisation

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Data Management

- Data is managed to ensure one source of the truth which is clearly translated and used by the business
- The ETL process is effectively managed across the business with zero impact on system processes
- A usable warehouse of all data sources is available to business analysts

Working Conditions

Working hours: Monday to Friday 0900 – 1730 (40 hours a week with half an hour for lunch).

London City Airport is open up to 20 hours a day over 7 days of the week therefore flexibility with regard to hours will be required.

Training

Training may be provided on QlikSense, QlikView Development and System Administration, SQL management, ETL and Data Warehouse.

Security Responsibilities

Pay due care and attention to security procedures both on and off site to ensure the safety of yourself and others.

Ensure security legislative requirements are complied with (such as instructed during initial and annual refresher General Security Awareness Training, GSAT).

Not to undertake any tasks or functions that will compromise the security of self, others or the organisation and to ensure that any acts that are witnessed that appear to breach security procedures are challenged immediately.

Ensure any acts which are believed to breach security procedures are reported through the Security Incident reporting scheme and to the relevant managers.