

**Job Title: Radar Air Traffic Control Officer**

**Department: LPL Air Traffic Control**

**Reports To: Air Traffic Services Manager / ATC Watch Supervisors**

### 1. JOB PURPOSE STATEMENT

To provide operational Air Traffic Control services at Liverpool John Lennon Airport in accordance with ATC Licence and Certificates of Competence held, working shifts to meet the needs of the business.

### 2. PRINCIPAL ACCOUNTABILITIES

- 2.1. The safe orderly and expeditious control of aircraft operating in the airspace for which Liverpool John Lennon Airport ATCU has responsibility with or without the use of radar.
- 2.2. Provide radar services according to the MATS Part 1 and 2 requirements.
- 2.3. Operate the radar display console.
- 2.4. Provide weather information and essential information pertinent to the conduct of flights to pilots.
- 2.5. Coordinate with neighbouring ATC Units.
- 2.6. Coordinate with airspace users according to the terms of Letters of Agreement (LoAs).
- 2.7. Monitor the accuracy and serviceability of the ATC ground equipment and aids, advise the appropriate departments of unserviceability.
- 2.8. Advise aircraft of the status and serviceability of all airfield equipment and aids.
- 2.9. Co-ordinate appropriate traffic with the Enroute ATC Control Centre and adjacent Air Traffic Units as requested.
- 2.10. Alert the safety and emergency services, when necessary, co-ordinate subsequent operations.
- 2.11. Liaise with aircraft operators and Airport sections on operational matters.
- 2.12. Initiate and receive data and information by telephone and fax.
- 2.13. To carry out any other duties required to maintain the overall Air Traffic Services operation.

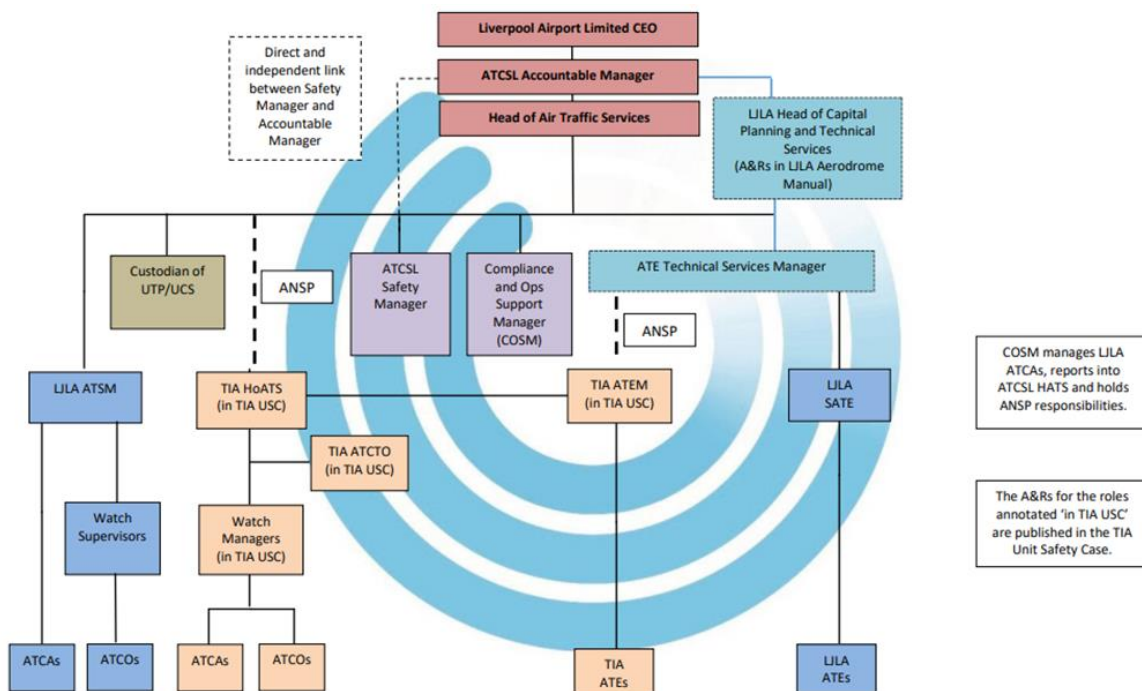
Whilst at work the postholder will be expected to comply and co-operate with the company's Safety Management System (SMS) and is reminded of the employee's responsibilities as detailed in Sections 7 & 8 of the Health and Safety at Work Act 1974. The post holder will:

- Take reasonable care of the health and safety of him/herself and other persons who may be affected by his/her acts or omissions at work.

- Co-operate with the Company management so far as is necessary in order that the Company can carry out its statutory duty under the Health and Safety at Work etc. Act 1974 and all relevant statutory provisions.
- Not intentionally or recklessly interfere with or misuse anything provided in the interests of health, safety, and welfare.
- In addition, the postholder will comply with the more specific requirements contained within the Safety Management System and associated documents.

Any other ad-hoc duties which may occur from time to time and are within the post holders' capability, to ensure business continuity.

### 3. ORGANISATION CHART



### 4. ADDITIONAL INFORMATION

To reflect the changing needs of the business, all job descriptions are subject to regular review and the Company reserves the right to make reasonable adjustments to such job descriptions as required.

If you consider any such adjustment to be unreasonable, you may appeal against the decision using the Company Grievance Procedure, details of which can be found in the Company Handbook.

You will operate in line with, and champion, the company values and leadership promise.